



Friends of Pangbourne Primary School (“FOPPS”)

Trustees’ Annual Report

1 September 2016 to 31 August 2017

A report by the Committee Officers

The role of FOPPS is to raise money to help the School provide materials, resources and facilities for the benefit of everyone who uses the School and to assist in building a community of parents and teachers. FOPPS is made up of Committee Officers, who, supported by a wider committee of parents and teachers, meet regularly to discuss fundraising initiatives and organise events. Each event is supported by a team of parent-volunteers who give their time to help plan and run the events. In addition, each class has a Class Representative for their year group.

We would like to say a big thank you to the committee members, event leaders, parents, teachers and staff of the school for their support, enthusiasm and generosity, which saw a fun and successful year of fund raising from 1 September 2016 to 31 August 2017 (“2016/17” or “the year”).

FOPPS raised a total of £19,877 (net) through fundraising activities during the year, which will go directly to enhancing the surroundings and experience of children at our school. In addition, grants and donations for the school minibus were obtained to the value of £4,000, bringing our total income to £23,877, a fabulous achievement.

The largest annual fundraising events for 2016/2017 were the Firework Fiesta and the Pangbourne 10k Run, which raised circa £15,000 and £5,000 respectively.

Firework Fiesta

The Firework Fiesta, held in November, is the school's major fundraiser and is organised by a sub-committee, headed up by Sheena and Neil Faloon.

Approximately 2500 people attended this family friendly event in 2016, with arguably the best fireworks display in the local area. The event was well run thanks to the sub-committee and the large number of volunteers who gave their time before, during and after the event. The feedback was overwhelmingly positive; however there are some planned improvements such as electronic ticketing and enhanced lighting to make the 2017 event even more successful.

The 2016 event resulted in a record number of attendees and a record net profit. Sheena and Neil continue to co-ordinate this event for 2017 and will be requesting additional support as the event approaches.

Pangbourne 10k Run

The Pangbourne 10k, held in September 2016, was again a highly successful fundraiser for the school. More than 400 runners set off to warm sunny conditions, with lots of supporters, which made for a great atmosphere on the day. 2016 saw the introduction of chip timing, which offers an added draw to local running clubs. There was a BBQ, cakes and hot drinks, as well as running races for the kids, and the feedback from both competitors and supporters was extremely positive.

The 10k Committee, headed up by Race Director Matt Archibald, worked tirelessly in the run-up to the event and on the day.

NET FUNDRAISING

The breakdown of net funds raised from fundraising events during the year is as follows:

Month	Event	Net Funds Raised
Sept 2016	Pangbourne 10k run	£5,155.87
Nov 2016	Firework Fiesta	£14,751.20
Dec 2016	Christmas craft & fair	£246.16
June 2017	Village fete – Bottle Tombola	£400.00
June 2017	Cake & drinks at school sports day	£173.55
Sept-July	Textile recycling	£202.80
Sept-July	Second hand uniform sales	£93.00
July 2017	Pangbourne 10k run (2017)	(£240.00)
Sept-July	FOPPS costs (see below)	(£905.71)
TOTAL		£19,876.87

Thanks to everyone that has attended committee meetings and contributed to the fundraising events over the past year. Without their time, effort and dedication, such wonderful events and fundraising opportunities would not be possible.

Special thanks to:

- Headteacher Mrs Fry and the teaching staff.
- Sheena and Neil Faloon and the huge team of volunteers without whom the Fireworks Fiesta would not be possible.
- Matt Archibald and his team, whose 10K race this year (2017) was also a huge success.
- Lynne Antonio for securing grant funding and enabling us to deliver the new minibus to the school last year, as well as running regular cake sales and the bottle tombola at the Fete.
- Dilys Carson for tireless and regular volunteering throughout the time her children were at the school.
- Emma Carney for coordinating the Christmas crafts.
- Sarah Halabi for running the second-hand uniform sales.
- Alan Lomer for his website and design skills.
- Laura & JC Roumignac for all of their hard work and support.

In 2016, long-standing Committee Officer and volunteer Laura Roumignac stepped down. Laura and her husband, JC, have for many years run the Village Fete and Fireworks Fiesta BBQs, raising many thousands of pounds for the school and their contribution will be greatly missed.

- All of the regular volunteers who attend our meetings and share their views, those who assist at the 10k, marshalling or signing people in, those who help at the Fireworks selling glow toys, running the bar, or setting up and clearing away after the event, and all other parents, carers and supporters of FOPPS who help in any way, we really appreciate it!

EXPENDITURE

Spending in 2016/2017 was as follows:

- A new minibus (£17,000)
- Coach for Christmas pantomime theatre trip (£980)
- Coach for Year 6 Swanage Residential Trip (£815)
- Year 3 lockers (£786)
- £100 for each class to spend on items to enhance their learning (£700)
- Storage sheds for outdoor sports and play equipment (£643)
- Book club books (£365)
- Sand & bark for Foundation Stage Playground (£298)
- Rulers for the Queen's 90th birthday (£257)
- Watch Out Safety Books (£230)
- Shed repairs (£234)
- Daily Dash stopwatches (£212)
- Junior Week News Subscriptions (£159)
- Year 6 Leavers Books – part funding (£120)

FOPPS operational costs during the year were £906, which included our annual PTA membership fee, FOPPS social event, new FOPPS logo banners / t-shirts and fundraising event equipment and associated costs (not specific to any event or year) such as PA system acquisition (£300), purchase of extension cords and electrical safety testing.

BANK BALANCE & AVAILABLE FUNDS

The bank account balance at 21 August 2017 is £22,768.73.

Once the Committed Expenditure items detailed below have been accounted for, and unrepresented cheques of £153.93 paid, the available balance is £7,474.80.

Committed expenditure for 2017/2018 is as below:

Month	Item	Funds Committed
n/a	£2k Contingency	£2,000
TBD	ICT equipment (major project fund)	£5,000
TBD	Climbing frames (major project fund)	£2,000
Sept 2017	Yr 6 Leavers books (2016/17)	£150
Sept 2017	Shed roof repairs	£1,650
Sept 2017	10k annual costs	£510
Oct 2017	FOPPS Social event	£150
Nov 2017	Sand and Bark for FS play areas	£400
Dec 2017	Xmas Pantomime trip coach	£1,140
Sept - July	£100 for each class	£700
June 2018	Yr 6 Swanage coach trip	£1,140
July 2017	Yr 6 Leavers books (2017/18)	£150
TOTAL		£14,990

At each committee meeting through the year, the committee review the financial position of the charity. The committed expenditure may be modified or amended, as determined at these meeting, if more accurate information becomes available.

Again, we thank everyone for their support in the past year and we look forward to this continuing in the future.

Best regards

Chair: Lorna Parker
Treasurer: Julie Wardle
Secretary: Emma Taylor

20 September 2017